

# Employee Claim Submission Form



Company Name \_\_\_\_\_

Reimbursement for Employee  
 Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Update my e-mail address \_\_\_\_\_

## Claim Details

Date Claim Occurred	Patient Name	Type of Claim	Amount of Claim
			\$ _____
			\$ _____
			\$ _____
			\$ _____
			\$ _____
			\$ _____
			\$ _____
			\$ _____
			\$ _____
			\$ _____
			\$ _____
			\$ _____
			\$ _____
			\$ _____
			\$ _____



**Scan and email your receipts for faster processing!**

Line 1	Prescription Drug Claims	\$ _____
Line 2	Dental Claims	\$ _____
Line 3	Vision Care	\$ _____
Line 4	Paramedical Claims	\$ _____
Line 5	Health & Dental Premiums	\$ _____
Line 6	Other Health Claims	\$ _____
Line 7	<b>Total Claim</b> (Lines 1 - 6)	\$ _____

★ PLEASE **INCLUDE ALL RECEIPTS** TO MATCH THIS CLAIM.

IF YOU HAVE NOT DONE SO ALREADY PLEASE **FAX, MAIL or SCAN A VOID PERSONAL CHEQUE** FOR ELECTRONIC CLAIM REIMBURSEMENT

Submission of this claim certifies that I have not and will not receive reimbursements from any other sources for this claim.

**PUHL / PRIVATE HEALTH SERVICES PLAN**

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